

Spindrift - the spray blown off the top of high energy waves.

<u>Preamble:</u> The Spindrifters Inc. (50plus group) was formed in May 2007 as a result of a number of meetings held by some concerned fifty plus residents from St. Andrews. The last federal census (2006) showed that nearly 50% of the St. Andrews population is between the ages of 45 and 85. This was an increase over the 2002 census. With this trend, it was recognized that there is an increasing need for the development of new programs, and coordination of existing activities and programs.

The group believes that social, physical, intellectual and spiritual activities are some of the most important things one can do to maintain and improve quality of life after the age of fifty

# **Mission**

To enable members of our fifty plus community to reach and maintain their personal potential through emotional, physical, social and spiritual wellbeing, resulting in enhancement of the community.

# **Objectives**

To establish a central community centre to pursue activities and to provide a resource centre for the members of the fifty plus population.

To develop /co-ordinate educational, cultural, physical and social programs for members of the fifty plus population.

To develop linkages with individuals and other community agencies that will serve to provide resources to meet the needs of the fifty plus population.

To facilitate access to programs and activities that already exist in the community.

To provide community networking opportunities.

To raise community awareness of the needs and issues affecting the fifty plus population.

To advocate for interim and assisted living housing for older adults in St. Andrews.

To be sustainable

## SPINDRIFTERS INC. (50plus group) BY-LAWS

- 1 NAME: The name of the group shall be SPINDRIFTERS INC. (50 plus group)
- 2 **MEMBERSHIP:** Memberships are available to all over the age of Fifty (50). All members shall be eligible to vote and/or contest to the Board of Directors at the Annual General Meeting.

**Associate memberships** shall be available to partners, who are under the age of fifty, of existing members. Associate members shall not be eligible to vote.

## **Membership Fees:**

Membership fees shall be proposed annually by the board and approved by the membership at the AGM.

#### **3 MEETINGS:**

**Annual General Meeting.** A general meeting of the group (AGM) will be held annually in May, with twenty-one days notice being given.

Election of all positions shall be by secret ballot or show of hands, as moved and passed at the beginning of the AGM.

Board members shall be elected at the AGM.

A written and verbal Annual Report of the Spindrifters' activities shall be presented to the membership by the Chairperson.

A financial statement and proposed budget shall be presented to the membership by the Treasurer for acceptance

An approved copy of the Annual Report and financial statements shall be kept on file with the Secretary.

A copy of the Annual Report shall be presented to the Town of St. Andrews.

**Board Meetings:** Board meetings will generally be held monthly with seven days' notice being given.

An emergency meeting of the board can be called by three members.

## 4 **COMPOSITION OF THE BOARD** The board will be comprised of:

Chairperson

1<sup>st</sup> Vice Chair

2<sup>nd</sup> Vice Chair

Secretary

Treasurer (chair of Finance Committee)

Past Chairperson (chair of nominating committee)

Standing Committee chairpersons

one of which shall be a liaison with the Town.

#### 5 **COMMITTEES**

## Standing Committees shall be:

Executive committee, comprised of chair, 1<sup>st</sup> vice chair, 2<sup>nd</sup> vice chair, secretary, treasurer, membership chair and past chair.

Membership

Finance, (chaired by the treasurer)

Fundraising

Social

Cultural/ educational

Physical

**Public Relations** 

Website

Nominating Committee (chaired by the Past Chairperson)

Ad hoc Committees will be developed as the need arises.

# 6 QUORUM

A quorum for the AGM shall be 20% of the total members or 20 members which ever is the least

A Quorum for Board, Executive and Committee meetings shall be a simple majority of the members.

### 7 ACCOUNTS

The official year shall be January 1 to December 31.

A financial statement shall be presented to the membership at the AGM for acceptance.

Accounts shall be closed by December 31 each year, and there shall be an external review made annually by a person appointed by the board.

## 8 CONDUCT OF MEETINGS

Meetings shall be conducted according to procedures outlined in Robert's Rules of Order.

### 9 VOTING

Each member present at a meeting shall have one vote. In the event of a tie, the chair person will cast the deciding vote.

Voting will be by show of hands or secret ballot

#### 10 ELECTION AND REPLACEMENT OF BOARD MEMBERS.

A slate of nominations for executive and board members shall be presented to the assembly at the AGM by the Nominating Committee. Additional nominations may be made from the floor. The names of the newly elected board shall be presented to the St. Andrews Town Council following the AGM.

#### Vacancies.

When a vacancy on the Board exists, nominations for *a replacement* shall be made by present Board members to the Secretary who will circulate them to Board members two weeks in advance of the next Board meeting. These nominations shall be voted upon at the next Board meeting. The term of a replacement shall expire when the original member's term expires.

## Resignation, Termination and Absences.

Whenever possible, board members shall resign their elected offices by notice in writing to the chair. The resignation takes effect upon receipt of notice or at a later date as specified in the notice.

A Board member's status shall be terminated for excess absences from Board Meetings i.e. more than 3 in a year without an excuse. A Board member may be removed for other reasons by a three-fourths vote of the remaining directors.

#### 11 TERM OF OFFICE

The term of office for Board positions shall be two (2) years. Members may be re-elected for up to two (2) consecutive terms, following which they shall not be eligible for re-election to the board until one year has transpired, with the exception of the Secretary and Treasurer who may be re-elected for unlimited consecutive terms

Chairperson, Vice Chairs, three committee chairpersons and one member at large will be elected in even years Secretary, treasurer, remaining committee chairpersons and remaining members at large will be elected in odd years.

The term of office for Board positions shall be two (2) years commencing following election at the Annual Meeting

No director, whether elected or appointed, shall serve more than six consecutive years.

A Board member will notify the chairperson of an anticipated absence from a meeting and the reason

#### 12 SIGNING OFFICERS

The Board shall operate a Bank account with a minimum of three (3) signing officers appointed annually by the Board. The signatures of two (2) of the signing officers shall be required on all cheques and other financial transactions as required by the bank.

## 13 NEW POSITIONS AND SERVICES

The Board may, at its discretion, assign new positions and contract for services as required.

# 14 BY LAWS

Proposed changes to the By Laws shall be circulated to the membership twenty one days prior to the AGM and acceptance voted on at the AGM

May 17, 2012